

BEACHWOOD BOROUGH POLICE DEPARTMENT RECRUITMENT PLAN

GOALS and OBJECTIVES:

The goal of the Beachwood Police Department Recruitment Plan is to attract qualified individuals to pursue a career with the Beachwood Police Department. The objective is to achieve an overall racial and gender composition of the department in comparison to the service population of the Borough through the departments recruiting activities. This agency will make a good faith effort to meet specific goals for recruiting a diverse workforce, in terms of people of color and gender diversity. The goals and objectives will be accomplished through various recruitment activities listed in the Recruitment Activities section of this plan.

GENERAL:

Beachwood Borough has a residency preference in all hiring matters. Applicants must be a bona fide resident of Beachwood at the time of the closing date of the New Jersey Civil Service Commission Law enforcement Officer Test. Once Beachwood residents have been exhausted from the Civil Service Certification List, Ocean County residents are then provided with preference. If the Ocean County list is exhausted, applications will be open to residents of the State of New Jersey. The Chief of Police or designee is responsible for the Recruitment Plan.

Beachwood Borough is an equal opportunity employer in all facets of the personnel process.

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CURRENT DEMOGRAPHICS:

The demographics composition of the service area and agency are represented in the following table:

| BEACHWOOD BOROUGH | | | | | | |
|---|-------------------|---------------|-------------------------------------|-------------|--------------------------------------|-----------|
| Data is based on the 2020 Census Count | POPULATION | | CURRENT SWORN OFFICERS TOTAL | | CURRENT SWORN OFFICERS FEMALE | |
| RACE / ETHNICITY | # | % | # | % | # | % |
| WHITE | 8,765 | 81% | 17 | 85% | 0 | 0% |
| BLACK or AFRICAN AMERICAN | 239 | 2% | 0 | 0% | 0 | 0% |
| HISPANIC - ANY RACE | 1,290 | 12% | 0 | 0% | 0 | 0% |
| AMERICAN INDIAN OR ALASKA NATIVE | 7 | <1% | 0 | 0% | 0 | 0% |
| ASIAN | 147 | 1% | 3 | 15% | 1 | 5% |
| NATIVE HAWAIIAN OR PACIFIC ISLANDER | 2 | <1% | 0 | 0% | 0 | 0% |
| SOME OTHER RACE ALONE | 32 | <1% | 0 | 0% | 0 | 0% |
| POPULATION OF TWO OR MORE RACES | 377 | 3% | 0 | 0% | 0 | 0% |
| TOTAL | 10,859 | 100% | 20 | 100% | 1 | 5% |

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RECRUITMENT ACTIVITIES:

Activity #1: Identify and maintain contact with local minority organizations and social support groups including, but not limited to educational, religious, ethnic, racial, and gender-based organizations.

Activities include, but are not limited to:

- Provide recruitment brochures and materials to educational, religious, ethnic, racial, and gender-based organizations.
- Attend career fairs in the Ocean County School District.
- Draft, print, and distribute informational brochures that may attract qualified candidates to the agency.
- Make maximum use of the Beachwood Borough website to attract qualified candidates to the agency.
- The following information should prove useful when participating in recruitment activities:
 - Recruitment/informational brochures
 - Agency organizational chart
 - Current contractual agreements
 - Training catalogs
 - Demographic data
 - General Employment Applications

Activity #2: When applicable, contact the State of New Jersey Civil Service Commission and obtain the “Rice list” of eligible officers who were laid off from other jurisdictions.

Activities include, but are not limited to:

Conducting interviews with eligible laid off officers in an effort to employ such officers as to meet the agency’s recruiting goals.

Activity #3: When applicable, make use of the New Jersey Civil Service Intergovernmental Transfer Program.

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ANNUAL REVIEW, EVALUATION AND REPORTING

- The Chief of Police, or designee, shall conduct an annual review of the Recruitment Plan and shall include, but not limited to, performing an annual agency demographic review, determining whether any substantial disparities have been reduced, and if need be, revising the Recruitment Plan accordingly if the goals and objectives are not met.
- N.J.S.A. 52:17B-4.10 et seq requires that each law enforcement agency must report certain law enforcement applicant data annually by January 31st for the preceding year. The data required to be reported is listed in the New Jersey Attorney General Guideline “Promoting Diversity in Law Enforcement Recruiting and Hiring” in Paragraph III.

<https://www.nj.gov/oag/dcj/agguide/directives/ag-Guidelines-Diversity-in-LE-Recruiting-and-Hiring.pdf>

- The reporting form can be found at:

<https://www.nj.gov/oag/dcj/agguide/directives/Appendix-A.xlsx>